



MINUTES
SOUTHWEST LOUISIANA MUTUAL AID ASSOCIATION
MEETING NUMBER 797th
TIME: 11:00AM



DATE: July 10, 2019

LOCATION: Managan Center - 1221 Sampson Street - Westlake, LA 70669

ORDERED BY: Chris Dailey, Vice-President –

PLEDGE OF ALLEGIANCE: Chris Dailey, Vice-President –

INVOCATION BY: Jerry Bell –

INTRODUCTION OF GUEST: Chris Dailey, Vice-President –

HOST ENTITY: DeQuincy Fire Department
Power Point Presentation By: Johnny Copeland

NEW APPLICANT PRESENTATIONS:
Power Point Presentation By: N/A

MUTUAL AID INCIDENTS: Chris Dailey, Vice-President –
Mutual Aid Calls for June 2019

- New CAD Incident Report (15)

APPOINTED COMMITTEES:

BUDGET/FINANCE: Bill Wilkie, Chairman –
TREASURERS REPORT - Account Balance Ending as of June 28, 2019 – ***\$99,833.44***

BY LAWS: Richard McGuire, Chairman – *N/A*

COMMUNICATIONS: Richard McGuire, Chairman – *N/A*

DRILL: Cade McLemore, Chairman – *N/A*

EMS: Bill Wilkie, Chairman –

R5 ESF-8 Health & Medical Coalition was held on Monday, June 24, 2019 and discussed:

• **Andrew Patrick Hurricane Update -**

☞ **Discussion**

- Andy presented the 2019 Hurricane Season Outlook
- Andy Shared links that have valuable information, including storm surge models

• **Wall Time Discussion –**

☞ **Discussion**

- Billy Vincent and Mark Conner, Acadian Ambulance explained the community impact of “wall time”
- Maps were used to show how ambulance coverage of the Region is diminished, as ambulance are unavailable due to “wall time”
- LCMH representatives explained their system-wide changes to help with “wall times”
- St. Patrick's representatives asked if “wall time” data can be broken down to 12-hour shifts
- Wall times are not affecting rural hospitals as greatly

☞ **Action**

- Explore changing data presentations to view in 12 hours shifts
- Update at next meeting

☞ **Responsible Person(s)**

- Billy Vincent/Mark Conner

☞ **Follow-Up Date**

- 07/22/2019

• **Pediatric Planning for Disasters Must have a Pediatric Advocate –**

☞ **Discussion**

- By April 2020, the Coalition must have a draft Pediatric Response Plan Annex addressing pediatric surge
- Additional requirements include requiring a Pediatric Clinical Advisor to act as an advocate and resource for other clinical staff
- The Plan must be validated with an exercise

☞ **Action**

- Begins the search for an advocate

☞ **Responsible Person(s)**

- Coalition Core

☞ **Follow-Up Date**

- 08/26/2019

• **ESF-8 Portal Changes –**

☞ **Discussion**

- Liz provided screenshots of the ESF-8 Portal changes
- She requested all hospitals assure the LERN screen is accurate
- If a facility does not ever offer a service, it should show “- -.”

☞ **Action**

- Begins the search for an advocate

☞ **Responsible Person(s)**

- Coalition Core

☞ **Follow-Up Date**

- 08/26/2019

- **Open Forum –**
 - ☞ **Discussion**
 - Dr. Cavanaugh provided an update on infectious diseases
 - There are no new cases of mumps in the Region
 - However, there continues to be a rise in Hepatitis A
- **Next Meeting**
 - ☞ July 22nd @2:30PM – CalOHSEP

HAZMAT: Chief Keith Murray, Chairman – *N/A*

INSPECTION: Rob Daughdril, Chairman – *N/A*

EQUIPMENT LIST: Andy Patrick, President –

Discuss – For General Board Members to provide email addresses this is so Rob Daughdril can update the equipment database

MARINE USCG: Larry J. Johnson, Port Security Specialist – *N/A*

NOMINATING: Bill Wilkie, Chairman – *N/A*

SAR:? – *N/A*

TRAINING: Jennifer, w/OHSEP jflandry@cnpj.net (337) 721-3800

ICS-300 Intermediate ICS for Expanding Incidents for Operations First Responders –

- **PREREQUISITIES:** ICS/100, ICS/200, IS/700.A & IS/800.B
- **DATE:** July 24-25, 2019
- **TIME:** 8AM – 5PM
- **PLACE:** OHSEP/EOC (*Classroom A*)
- **LOCATION:** 901 Lakeshore Drive, Suite 200, Lake Charles, LA 70601
- Please sign up by emailing with your prerequisites to ohsep@cnpj.net
- Any questions call (337) 721-3800

ICS-400 Advanced Incident Command System –

- **PREREQUISITIES:** ICS/100, ICS/200, ICS 300, IS/700.A & IS/800.B
- **DATE:** August 4, 2019
- **TIME:** 8AM – 5PM
- **PLACE:** OHSEP/EOC (*Classroom A*)
- **LOCATION:** 901 Lakeshore Drive, Suite 200, Lake Charles, LA 70601
- Please sign up by emailing with your prerequisites to ohsep@cnpj.net
- Any questions call (337) 721-3800

8Hour Haz-Mat IQ Above the Line/Below the Line –

- **DATE:** August 22, 2019
- **TIME:** 8AM – 4:30PM
- **PLACE:** OHSEP/EOC
- **LOCATION:** 901 Lakeshore Drive, Suite 200, Lake Charles, LA 70601
- **COURSE FEES:** FREE for Louisiana and Federal First Responders
- **QUESTION/CONTACT:** Mr. Richard Browning at Richard.browning@la.gov or (225) 658-7208
- SWLA Steering Committee met on Tuesday, July 2, 2019, and a made was motion that resources are provided to cover lunches
- *Flyer are located up front by sign-n-sheets*

International Critical Incident Stress Foundation –

- **LOCATION:** Lake Charles Fire Department Training Center – 4649 Common Street, Lake Charles, LA 70601
- **DATE:** August 21-22, 2019
- **TIME:** 8:30AM – 4:30PM
- **REGISTRATION:** <https://www.stresscaredoc.com/lcf-d-group2019/>
- **POINT OF CONTACT:** The Stress Care Doc, LLC – Bart J. Leger, Ph.D., FAAETS, CCISM (337) 302-6624
bart@stresscaredoc.com
- **SEATING IS LIMITED!!**
- *Flyer are located up front by sign-n-sheets*

PER 229 – Intro to Computer-Aided Management of Emergency Operations (CAMEO) Suite –

- **PREREQUISITES:** No previous course requirements
- **LOCATION:** OHSEP/EOC - 901 Lakeshore Drive, Suite 200, Lake Charles, LA 70601
- **DATE:** November 5-7, 2019
- **TIME:** 8:00AM – 5:00PM
- **REGISTRATION:** To Register, sign up on the GOHSEP Training Registration Page:
<http://gohsep.la.gov/RESOURCES/TRAINING-EVENTS-SCHEDULE>
- **POINT OF CONTACT:** Jesse Hines, (225) 925-7699, jesse.hines@la.gov
- *Flyer are located up front by sign-n-sheets*

WEATHER UPDATE: National Weather Service –

(Meteorologist in charge) - Andy Patrick and/or ***(Meteorologist)*** - Roger Erickson

Discuss: Invest 92L (Tropical Storm Barry)

BUSINESS:

OLD BUSINESS: Chris Dailey, Vice-President – *N/A*

NEW BUSINESS: Chris Dailey, Vice-President –

Discuss – Dick Brundage’s Crisis Community Training, July 18, 2019:

- Limit headcount up (2) per entity for those **ONLY** who have not registered

Discuss – 2019 ERAD SWLA Participants or Vendors Registration Form:

- Please email forms to Tammy Ryan @ tammylee063@outlook.com
- *(Forms available up-front by sign-n-sheets)*

Discuss – 2019 Emergency Responder of the Year Award:

- **ALL** nominations must be turned in **NO** later than COB, July 29, 2019
- *(Nomination Forms available up front by sign-n-sheets)*

VOTING ISSUES: Chris Dailey, Vice-President – *N/A*

STEERING COMMITTEE MEETING: Andy Patrick, President –



Minutes:

STEERING COMMITTEE MEETING

July 2, 2019



Immediate Past President – Wayne Goke	X	Law Enforcement – Dustin Gaudet, LCPD	X	Life Membership – Wayne Goke	X
President – Andy Patrick, NWS	P	Hazmat – Sean LaFleur, Louisiana State Police	X	Life Membership – Rob Daughdri, <i>Inspector Committee Chair</i>	X
Vice President – Chris Dailey	P	Public Safety Agency – AJ Powell, Sulphur Fire Department	X	Guest – Vence Beches/OHSEP	P
2nd Vice President – Tammy Ryan, Ward 7 Fire Prot. Dist. 1	X	Industrial Facility – Chief Joshua Arnold, w/Chennault International Airport	P	Guest – Perry Vincent/LRC	P
Treasurer – Bill Wilkie	X	OHSEP – Dick Gremillion, Director	P		
Secretary – Tonya Pousson	P	E-911 – Richard McGuire	X		
Fire Agency – Keith Murray, Lake Charles F.D.	X	Training/OHSEP – Jennifer Landry	P		
CPSO –?	X	USCG – Larry J. Johnson, Port Security Specialist	P		

P=Present X=Absent

Pledge of Allegiance: Andy Patrick, President –

Discussed – TV/Sound System Set-up for Mutual Aid Presentations at Managan Center: Andy Patrick, President –

- Perry Vincent - LRC/Bose System
- TV Stand
- Security Issues
- Cost
- Table until next Steering Committee Meeting, Thursday, August 8, 2019

Discussed – 2019 Outstanding SWLA Mutual Aid Association Membership Dues Remining:

Andy Patrick, President –

- Air Evac Lifetime No. 125/*Probation Status*
- Rain for Rent/*Probation Status*
 - ☞ *Termination is set for Thursday, September 12, 2019, unless payment is received on or before*
- Andy Patrick, President asked, if available, that he discuss w/these two entities, regarding *Probation Status*, at the next SWLA Mutual Aid Association Meeting on Wednesday, July 10, 2019 at 11AM

Discussed – Follow-up on the Purchase of a Postage Machine/Rental: Richard McGuire, E-911–

- Pitney Bowes commercial pricing is about \$45.00 per month, not including stamps
- Per Richard McGuire, VIA-Email, on Thursday, June 27, 2019 @ 8:11AM
- Richard McGuire recommendations, that we do not move forward
- Table until next Steering Committee Meeting, Thursday, August 8, 2019
- Due to the rising cost of *Stamp Coils*, Steering Committee Officers recommended that the 2020 Membership Certificates are either send by VIA-Email and/or handed out at the SWLA Mutual Aid Association Regular Board Meetings, upon members preference

Discussed – Dick Brundage’s Crisis Community Training/Partnering w/LEPC: Andy Patrick, President –

- **DATE:** Thursday, July 18, 2019
- **LOCATION:** OHSEP/EOC - 901 Lakeshore Dr., Suite 200 – Lake Charles, LA 70601
- **TIME:** 8AM – 4:30PM
- **LOCATION:** OHSEP/EOC - 901 Lakeshore Dr., STE 200, Lake Charles, LA 70601
- 44 registered attendees, as of Monday, July 1, 2019

Discussed – ERAD: Andy Patrick, President –

Discussed – Mutual Aid Calls/VIA Radios: Andy Patrick, President –

- Spoke to Scott McDonald w/ Texas Butylene Chemical (*TPC Group*), on Wednesday, June 26, 2019, regarding the correct protocol on how to handle Mutual Aid Call-Outs
 - ☞ Example: E-911 and/or Mutual Aid Radio Channel
- Mr. McDonald stated, “*By-Laws* were vague and could the policy and procedures, on how to handle Mutual Aid Call-Outs be updated regarding mentioned”
- Table until next Steering Committee Meeting, Thursday, August 8, 2019

Discussed – 2019 Emergency Responder of the Year Award: Andy Patrick, President –

- 2 Nominees were recommended by; Todd Parker, Chief of Ward 6 Fire Protection District No. 1
 - ☞ Desiree’ White
 - ☞ Michael Estes

Discussed – NIMS ICS 300: Andy Patrick, President –

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Discussed – NIMS ICS 400: Andy Patrick, President –

ICS-400 Advanced Incident Command System –

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Discussed – 8 Hour Haz-Mat IQ Above the Line/Below the Line: Andy Patrick, President –

- **DATE:** August 22, 2019
- **TIME:** 8AM – 4:30PM
- **PLACE:** OHSEP/EOC
- **LOCATION:** 901 Lakeshore Drive, Suite 200, Lake Charles, LA 70601
- **COURSE FEES:** FREE for Louisiana and Federal First Responders
- **QUESTION/CONTACT:** Mr. Richard Browning at Richard.browning@la.gov or (225) 658-7208
- President made a motion that the SWLA Mutual Aid Association cover the resources to cover lunches
- Motion Carries

Discussed – PER 229 – Intro to Computer-Aided Management of Emergency Operations (CAMEO) Suite:

Andy Patrick, President –

- **PREREQUISITES:** No previous course requirements
- **DATE:** November 5-7, 2019
- **TIME:** 8AM – 5PM
- **PLACE:** OHSEP/EOC
- **LOCATION:** 901 Lakeshore Drive, Suite 200, Lake Charles, LA 70601
- **POINT OF CONTACT:** Jess Hines, (225) 925-7699, Jess.hines@la.gov

Adjourned: Andy Patrick, President –

- 3:23PM

NEXT MONTH'S MEETING EVENTS:

NEXT MEETING HOST: Fluor Federal Petroleum Operations, LLC

DATE: Wednesday, August 14, 2019

TIME: 11:00AM

LOCATION: Managan Center - 1221 Sampson Street - Westlake, LA 70669

ADJOURN:

- Motion to adjourn – Jerry Bell
- 2nd the motion – Todd Parker
- Meeting adjourned – 11:15AM

LUNCH & LEARN: *N/A*

THE NEXT STEERING COMMITTEE MEETING WILL BE HELD

Thursday, August 8, 2019 @ 2PM

901 Lakeshore Drive, Suite 200

Lake Charles, LA 70601