



**MINUTES**  
**SOUTHWEST LOUISIANA MUTUAL AID ASSOCIATION**  
**MEETING NUMBER 794<sup>th</sup>**  
**TIME: 11:00AM**



**DATE:** April 16, 2019

**LOCATION:** Managan Center - 1221 Sampson Street - Westlake, LA 70669

**ORDERED BY:** Andy Patrick, President –

**PLEDGE OF ALLEGIANCE:** Andy Patrick, President –

**INVOCATION BY:** Mike Estes –

**INTRODUCTION OF GUEST:** Andy Patrick, President –

- Jared Brothers w/Industrial Commercial Fire Protection

**HOST ENTITY:** Chennault International Airport Authority  
*Power Point Presentation By: Kevin Melton, Executive Director*

**NEW APPLICANT PRESENTATIONS:** *N/A*  
*Power Point Presentation By:*

**MUTUAL AID INCIDENTS:** Andy Patrick, President –  
*Mutual Aid Calls for March 2019*

- New CAD Incident Report (?)

**APPOINTED COMMITTEES:**

**BUDGET/FINANCE:** Bill Wilkie, Chairman –  
*TREASURERS REPORT - Account Balance Ending as of March 29, 2019 – \$95,753.44*

**BY LAWS:** Richard McGuire, Chairman – *N/A*

**COMMUNICATIONS:** Richard McGuire, Chairman – *N/A*

**DRILL:** Cade McLemore, Chairman –  
*Discussion on planning a Marine Firefighting Exercise*

**EMS:** Bill Wilkie, Chairman –  
*R5 ESF-8 Health & Medical Coalition met on Monday, March 25, 2019 and Discussed:*

- **Welcome & Introductions**
- **Region 5 Medical Director, Dr. Lacey Cavanaugh**
- **Mission Statement**
- **Round Table Results**
- **empower Data Snapshot**
- **Decon Training, May 7<sup>th</sup> Location**
- **2019 Coalition Surge Test**
- **Window – May 1<sup>st</sup> – May 10<sup>th</sup>**
- **Resource Management Screen**
- **Next Meeting**
  - ☞ May 20<sup>th</sup> @2:30PM – CalOHSEP

**HAZMAT:** Chief Keith Murray, Chairman –

**INSPECTION:** Rob Daughdril, Chairman –  
*Discussed – Equipment Inventory*

**EQUIPMENT LIST:** Andy Patrick, President –  
*Discussed – For General Board Members to provide email addresses this is so Rob Daughdril can update the equipment database*

**MARINE USCG:** Larry J. Johnson, Port Security Specialist –  
*Federal Grants/FEMA*

- The Department of Homeland Security (DHS)
- Notice of Funding Opportunity (NOFO)
- FY' 2019 Emergency Management Performance Grant (EMPG)
- Nonprofit Security Grant Program (NSGP)
- Grant Writing
  - ☞ <https://www.fema.gov/grants>

**NOMINATING:** Bill Wilkie, Chairman – *N/A*

**SAR:**? – *N/A*

**TRAINING:** Cade McLemore, w/OHSEP [jmclmore@cppi.net](mailto:jmclmore@cppi.net) (337) 721-3800 –  
*ICS-400 Advanced Incident Command Systems –*

- ☞ **PREREQUISITIES:** ICS/100, ICS/200, ICS 300, IS/700.A & IS/800.B
- ☞ **LOCATION:** OHSEP/EOC - 901 Lakeshore Drive, Suite 200, Lake Charles, LA 70601
- ☞ **DATE:** May 9, 2019
- ☞ **TIME:** 8:00AM – 5:00PM
- ☞ **REGISTRATION:** To Register, sign up on the GOHSEP Training Registration Page:  
<http://gohsep.la.gov/RESOURCES/TRAINING-EVENTS-SCHEDULE>
- ☞ **POINT OF CONTACT:** Jesse Hines, (225) 925-7699, [jesse.hines@la.gov](mailto:jesse.hines@la.gov)
- ☞ *Flyer are located up front by sign-n-sheets*

*AWR – 362 Flooding Hazards: Science & Preparedness –*

- ☞ **RECOMMENDED:** There are no prior requirements
- ☞ **LOCATION:** OHSEP/EOC - 901 Lakeshore Drive, Suite 200, Lake Charles, LA 70601
- ☞ **DATE:** April 23, 2019
- ☞ **TIME:** 8:00AM – 5:00PM
- ☞ **REGISTRATION:** To Register, sign up on the GOHSEP Training Registration Page:  
<http://gohsep.la.gov/RESOURCES/TRAINING-EVENTS-SCHEDULE>
- ☞ **POINT OF CONTACT:** Jesse Hines, (225) 925-7699, [jesse.hines@la.gov](mailto:jesse.hines@la.gov)
- ☞ *Flyer are located up front by sign-n-sheets*

*AWR – 326 Tornado Awareness –*

- ☞ **RECOMMENDED:** There are no prior requirements
- ☞ **LOCATION:** OHSEP/EOC - 901 Lakeshore Drive, Suite 200, Lake Charles, LA 70601
- ☞ **DATE:** May 22, 2019
- ☞ **TIME:** 8:00AM – 5:00PM
- ☞ **REGISTRATION:** To Register, sign up on the GOHSEP Training Registration Page:  
<http://gohsep.la.gov/RESOURCES/TRAINING-EVENTS-SCHEDULE>
- ☞ **POINT OF CONTACT:** Jesse Hines, (225) 925-7699, [jesse.hines@la.gov](mailto:jesse.hines@la.gov)
- ☞ *Flyer are located up front by sign-n-sheets*

*Coastal Hazards Awareness –*

- ☞ **LOCATION:** OHSEP/EOC - 901 Lakeshore Drive, Suite 200, Lake Charles, LA 70601
- ☞ **DATE:** July 11, 2019
- ☞ **TIME:** 8:00AM – 5:00PM

*CAMEO –*

- ☞ **LOCATION:** OHSEP/EOC - 901 Lakeshore Drive, Suite 200, Lake Charles, LA 70601
- ☞ **DATE:** November 5-7, 2019
- ☞ **TIME:** 8:00AM – 5:00PM

**WEATHER UPDATE:** National Weather Service –

*(Meteorologist in charge)* - Andy Patrick and/or *(Meteorologist)* - Roger Erickson

*Discussed – Line of severe storms on Thursday, April 18, 2019*

*Discussed – Clear weather for the Easter Holidays*

## **BUSINESS:**

**OLD BUSINESS:** Andy Patrick, President – *N/A*

**NEW BUSINESS:** Andy Patrick, President –

*Discussed - 2019 Outstanding SWLA Mutual Aid Association Membership Dues*

- 3M
- Air Evac Lifetime No. 125
- Cameron Volunteer Fire Department District No. 1
- Dixie Pipeline Company
- Lake Charles LNG Company/Energy Transfer Company
- SWLA Safety Council
- Texas Butylene Chemicals (TPC Group)
- Vallen Distribution, Inc.
- Vinton (VFD)
  - *2<sup>nd</sup> Notices went out on Friday, April 12, 2019, either VIA-Email and/or US Postal Services*

*Dick Brundage's Crisis Community Training*

- **DATE:** Thursday, July 18, 2019
- **LOCATION:** OHSEP/EOC - 901 Lakeshore Dr., Suite 200 – Lake Charles, LA 70601
- **TIME:** 8AM – 4:30PM
- More Information soon to come
- Partnering w/LEPC

*Cade McLemore, Training Officer, Resignation*

- Cade McLemore, OHSEP/Emergency Response Technician, resigned from being the SWLA Mutual Aid Training Officer
- Mr. McLemore, has appointed, Jennifer Landry, Emergency Planner w/OHSEP to fill this position
- Effective date TBD

**VOTING ISSUES:** Andy Patrick, President – *N/A*

**STEERING COMMITTEE MEETING:** Andy Patrick, President –



## Minutes:

### STEERING COMMITTEE MEETING

*April 15, 2019*



|   |          |  |          |  |          |
|---|----------|--|----------|--|----------|
| <b>Immediate Past President –</b><br>Wayne Goke                                 | <b>X</b> | <b>Law Enforcement –</b><br>Dustin Gaudet, LCPD  | <b>X</b> | <b>Life Membership –</b><br>Wayne Goke                                     | <b>X</b> |
| <b>President –</b><br>Andy Patrick, NWS   | <b>P</b> | <b>Hazmat –</b><br>Sean LaFleur, Louisiana State Police                                | <b>X</b> | <b>Life Membership –</b><br>Rob Daughdri, <i>Inspector Committee Chair</i> | <b>X</b> |
| <b>Vice President –</b><br>Chris Dailey   | <b>P</b> | <b>Public Safety Agency –</b><br>AJ Powell, Sulphur Fire Department                    | <b>P</b> |  |          |
| <b>2<sup>nd</sup> Vice President –</b><br>Tammy Ryan, Ward 7 Fire Prot. Dist. 1 | <b>X</b> | <b>Industrial Facility –</b><br>Chief Joshua Arnold, w/Chennault International Airport | <b>X</b> |  |          |
| <b>Treasurer –</b><br>Bill Wilkie   | <b>X</b> | <b>OHSEP –</b><br>Dick Gremillion, Director  | <b>X</b> |  |          |
| <b>Secretary –</b><br>Tonya Pousson   | <b>P</b> | <b>E-911 –</b><br>Richard McGuire  | <b>X</b> |  |          |
| <b>Fire Agency –</b><br>Keith Murray, Lake Charles F.D.                         | <b>X</b> | <b>Training/OHSEP –</b><br>Cade McLemore   | <b>P</b> |  |          |
| <b>CPSO –?</b>  | <b>X</b> | <b>USCG –</b><br>Larry J. Johnson, Port Security Specialist                            | <b>P</b> |  |          |

*P=Present X=Absent*

**Pledge of Allegiance:** Andy Patrick, President –

**Discussed – Cade McLemore, Training Officer, Resignation:** Cade McLemore –

- Cade McLemore, OHSEP/Emergency Response Technician, resigned from being the SWLA Mutual Aid Training Officer
- Mr. McLemore, has appointed, Jennifer Landry, Emergency Planner w/OHSEP to fill this position
- Andy Patrick, President, asked for Cade to submit a letter of resignation and that Jennifer follow-up w/a letter of appointee

**Discussed – 2019 Outstanding SWLA Mutual Aid Association Membership Dues:** Andy Patrick, President –

- 3M
- Air Evac Lifetime No. 125
- Cameron Volunteer Fire Department District No. 1
- Dixie Pipeline Company
- Lake Charles LNG Company/Energy Transfer Company
- SWLA Safety Council
- Texas Butylene Chemicals (TPC Group)
- Vallen Distribution, Inc.
- Vinton (VFD)
  - *2<sup>nd</sup> Notices went out on Friday, April 12, 2019, either VIA-Email and/or US Postal Services*

**Discussed – State of Louisiana Secretary of State Notice of Expiration:** Andy Patrick, President –

- The SWLA Mutual Aid Association *Registered as Trademark* will expire on Thursday, June 6, 2019
- Approved

**Discussed – State of Louisiana Secretary of State Notice of Expiration:** Andy Patrick, President –

- The SWLA Mutual Aid Association and *Logo Registered as Trademark* will expire on Sunday, June 23, 2019
- Approved

**Discussed – Dick Brundage’s Crisis Community Training:** Andy Patrick, President –

- **DATE:** Thursday, July 18, 2019
- **LOCATION:** OHSEP/EOC - 901 Lakeshore Dr., Suite 200 – Lake Charles, LA 70601
- **TIME:** 8AM – 4:30PM
- More Information soon to come
- Discuss as new business at the next SWLA Mutual Aid Association Meeting, Tuesday, April 16, 2019

**Discussed – American Page Network Invoice No. 1961 Approval:** Andy Patrick, President –

- Pager/Alpha All Call 1006295/337-421-8301 in the amount of \$60.00
- Approved

**Discussed – AWR-362 Flooding Hazard/Science & Preparedness:** Cade McLemore –

- **DATE:** Tuesday, April 23, 2019
- **TIME:** 8AM – 5PM (*All Day*)
- **LOCATION:** OHSEP/EOC - 901 Lakeshore Dr., STE 200, Lake Charles, LA 70601

**Discussed – AWR-326 Tornado Awareness Training:** Cade McLemore –

- **DATE:** Wednesday, May 22, 2019
- **TIME:** 8AM – 5PM (*All Day*)
- **LOCATION:** OHSEP/EOC - 901 Lakeshore Dr., STE 200, Lake Charles, LA 70601

**Discussed – Federal Grants/FEMA:** Larry Johnson, Port Security Specialist –

- The Department of Homeland Security (DHS)
- Notice of Funding Opportunity (NOFO)
- FY’ 2019 Emergency Management Performance Grant (EMPG)
- Nonprofit Security Grant Program (NSGP)

**Discussed – Guess Introduction/Industrial Commercial Fire Protection:** Andy Patrick, President –

- Reid Brian w/Victaulic Bermad Technologies would like to introduce his guess, Jared Brothers w/Industrial Commercial Fire Protection, at the next SWLA Mutual Aid Association Meeting, Tuesday, April 16, 2019
- Mr. Brothers is interested in becoming an Associate Member

**Adjourned:** Andy Patrick, President –

- 2:24PM

## **NEXT MONTH'S MEETING EVENTS:**

**NEXT MEETING HOST:** Christus St. Patrick Hospital

**DATE:** Wednesday, May 8, 2019

**TIME:** 11:00AM

**LOCATION:** Managan Center - 1221 Sampson Street - Westlake, LA 70669

### **ADJOURN:**

- Motion to adjourn – Greg Satterfield
- 2<sup>nd</sup> the motion – Mike Estes
- Meeting adjourned – 11:36AM

**LUNCH & LEARN:** *N/A*

### **THE NEXT STEERING COMMITTEE MEETING WILL BE HELD**

**Thursday, May 2, 2019 @ 2PM**

**901 Lakeshore Drive, Suite 200**

**Lake Charles, LA 70601**