



MINUTES
SOUTHWEST LOUISIANA MUTUAL AID ASSOCIATION
MEETING NUMBER 779th
TIME: 11:00AM



DATE: January 10, 2018

LOCATION: Managan Center - 1221 Sampson Street - Westlake, LA 70669

ORDERED BY: Andy Patrick, President –

PLEDGE OF ALLEGIANCE: Andy Patrick, President –

INVOCATION BY: Mason Lindsay –

INTRODUCTION OF GUEST: Andy Patrick, President –

HOST ENTITY: Jeff Davis Fire District No. 5

Power Point Presentation by: N/A

- *Luncheon as Tradition*

NEW APPLICANT PRESENTATIONS:

Power Point Presentation By:

- Tricia Abbiatici/Business Development w/Industries, Inc.
- Axel Breidenbruch/Vice President w/Industries, Inc.

MUTUAL AID INCIDENTS: Andy Patrick, President –

Mutual Aid Calls for December 2017

- Incident Report (17)
- Apparatus Usages (118)

APPOINTED COMMITTEES:

BUDGET/FINANCE: Bill Wilkie, Chairman –

TREASURERS REPORT - Account Balance Ending as of December 29, 2017 – *\$72,242.27*

BY LAWS: Richard McGuire, Chairman –

Steering Committee met on Thursday, January 4, 2018 @2PM to discuss changes to the Bylaws Draft

- Discussed Steering Committee is in the process of reviewing, cleaning up, making changes, adding, and/or deleting, verbiage to the Bylaws over the next few weeks
- Discussed – Steering Committee will meet again on Thursday, February 8, 2018, to readdress all the changes to the Bylaws
- Discussed – Official changes to the Bylaws should be ready for the next SWLA Mutual Aid Association meeting, Wednesday, February 14th 2018

COMMUNICATIONS: Richard McGuire, Chairman –

- Discussed - ITAC 3 is now back up and running
- Discussed - CAER is now back up and running

DRILL: Cade McLemore, Chairman – *N/A*

EMS: Bill Wilkie, Chairman –

- Discussed – The Next, R5 ESF-8 Health & Medical Coalition Meeting, Monday, January 22, 2018 @ 1:30PM
- Discussed – Additionally, R5 ESF-8 Health & Medical Coalition, will conduct a “Redundant Communication Exercise”, Monday, February 5, 2018 between 9AM – 10AM

HAZMAT: Chief Keith Murray, Chairman – *N/A*

INSPECTION: Rob Daughdril, Chairman – *N/A*

MARINE USCG: Larry J. Johnson, Port Security Specialist – *N/A*

NOMINATING: Bill Wilkie, Chairman – *N/A*

SAR: Rob Daughdril – *N/A*

TRAINING: Cade McLemore, w/OHSEP jmclemore@cnpj.net (337) 721-3800 –

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|-------------------------------|---|
| • Thursday, January 18, 2018 | AWR-144: Port and Vessel Security for Public Safety |
| • Tuesday, January 23, 2018 | AWR-140: Radiological/Nuclear WMD Training |
| • Wednesday, January 24, 2018 | AWR-140: Radiological/Nuclear WMD Training |
| • Tuesday, March 20, 2018 | ENV-50: Hazardous Material Instructor Course (DOT) |
| • Wednesday, March 21, 2018 | ENV-50: Hazardous Material Instructor Course (DOT) |
| • Thursday, March 22, 2018 | ENV-50: Hazardous Material Instructor Course (DOT) |
| • Friday, March 23, 2018 | ENV-50: Hazardous Material Instructor Course (DOT) |
| • Tuesday, April 3, 2018 | G-300: Intermediate ICS for Expanding Incidents (ICS 300) |
| • Wednesday, April 4, 2018 | G-300: Intermediate ICS for Expanding Incidents (ICS 300) |
| • Wednesday, April 18, 2018 | G-400: Advanced ICS for Command and General Staff (ICS 400) |
| • Thursday, April 19, 2018 | G-400: Advanced ICS for Command and General Staff (ICS 400) |
| • Wednesday, April 25, 2018 | G-191: ICS/EOC Interface Workshop |
| • Thursday, April 26, 2018 | G-191: ICS/EOC Interface Workshop |
| • Wednesday, May 2, 2018 | G-775: Intermediate EOC Management and Operations |
| • Wednesday, May 3, 2018 | G-775: Intermediate EOC Management and Operations |

WEATHER UPDATE: National Weather Service –

(Meteorologist in charge) - Andy Patrick and/or **(Meteorologist)** - Roger Erickson

- Discussed - Upcoming winter weather
- Discussed - 2018 Hurricane Season

BUSINESS:

OLD BUSINESS: Andy Patrick, President – *N/A*

NEW BUSINESS: Andy Patrick, President –

Rob Daughdril – Brief presentation regarding the new SWLA Mutual Aid Association Website/Database

- Addressed - **ALL** members, (*General, Associate, & Exempt*) to be on the lookout, VIA-Email, for an Excel spreadsheet/forms for data update

Andy Patrick, President – Approval Process for Presentations/Showing of Equipment

- Discussed – **ALL** New Member’s Presentation, Showing of Equipment, Lunch and Learn, etc., please forward to Tonya, Secretary, one-month prior to the next Steering Committee Meeting for approval

VOTING ISSUES: Andy Patrick, President –

Industronic, Inc. - Application for Associate Membership

- Andy Patrick asked for motion to except Industronic, Inc. for Associate Membership
- Wayne Goke, made a motion
- Jerry Bell, 2nd the motion
- Motion Carries
- Acceptance Letter will follow

STEERING COMMITTEE MEETING: Andy Patrick, President –



Minutes:

STEERING COMMITTEE MEETING

January 4, 2018



Immediate Past President – Wayne Goke	P	Law Enforcement – Kirk L. Carroll	P	Life Membership – Chief Lloyd Miller	X
President – Andy Patrick, NWS	P	Hazmat – Sean LaFleur, Louisiana State Police	X	Life Membership – Rob Daughdril, <i>Inspector Committee Chair</i>	P
1st Vice President – Chris Dailey	P	Public Safety Agency – AJ Powell, Sulphur Fire Department	X	Life Membership – Wayne Goke	P
2nd Vice President – Tammy Ryan, Ward 7 Fire Prot. Dist. 1	X	Industrial Facility – Chief Joshua Arnold, w/Chennault International Airport	X		
Treasurer – Bill Wilkie	P	OHSEP – Dick Gremillion, Director	X		
Secretary – Tonya Pousson	P	E-911 – Richard McGuire	P		
Fire Agency – Keith Murray, Lake Charles F.D.	X	Training/OHSEP – Cade McLemore	P		
CPSO –?	X	USCG – Larry J. Johnson, Port Security Specialist	X		

P=Present X=Absent

Pledge of Allegiance: Andy Patrick, President –

Discussed – Jeff Davis Fire District No. 5 – Host Entity for January 10th 2018, General Board Meeting:

Andy Patrick, President –

- Spoke w/Asst. Chief Johnson, Thursday, January 4th 2018 @ 12:38PM, *NO* Presentation
- Luncheon will be provided as tradition

Discussed – Voting Issue/Industronic, Inc. Application for Associate Membership: Andy Patrick, President –

- Tonya w/spoke Tricia Abbiatici, Business Development, on Wednesday, January 3rd 2018 @ 12:35PM
- Ms. Abbiatici asked to turn in New Membership Fees/\$400.00, same day of brief Intro-Presentation regarding their facility, Wednesday, January 10th 2018 @ 11AM
- Upon approval, *Voting Issue* will follow shortly afterwards
- Steering Committee approved, Ms. Abbiatici request to turn in their New Membership Fees/\$400, Wednesday, January 10th 2018 @ 11AM

Discussed – Chase Bank Debt/Visa Card: Andy Patrick, President –

- Steering Committee recommended in past discussions, for Chase Bank to issue the SWLA Mutual Aid Association a Debt/Visa Card to simplify purchase process
- Secretary will contact Chase Bank regarding policy/procedures on issuing a SWLA Mutual Aid Association debt/card

Discussed – SWLA Mutual Aid Association Website: Rob Daughdril, Inspector General –

- Introduction Page
- Application for Membership
- Equipment Entry Page
- Engine
- New Business - Brief presentation on New Website will be present to Board Members at the next SWLA Mutual Aid Association Meeting, Wednesday, January 10th 2018 @ 11AM

Discussed – SWLA Mutual Aid Association Bylaws Draft: Richard McGuire, E-911 Communications –

- Steering Committee Members reviewed/recommended to readdress Bylaws at the next Steering Committee Meeting, Thursday, February 8, 2018

Adjourned: 3:21PM

NEXT MONTH'S MEETING EVENTS:

NEXT MEETING HOST: Lake Charles Fire Department (*LCFD*)

DATE: Wednesday, February 14, 2018

TIME: 11:00AM

LOCATION: Managan Center - 1221 Sampson Street - Westlake, LA 70669

ADJOURN:

- Motion to adjourn – Todd Parker
- 2nd the motion – Jerry Bell
- Meeting adjourned – 11:38AM

LUNCH & LEARN: *N/A*

THE NEXT STEERING COMMITTEE MEETING WILL BE HELD

Thursday, February 8, 2018 @ 2PM

901 Lakeshore Drive, Suite 200

Lake Charles, LA 70601