



**SOUTHWEST LOUISIANA MUTUAL AID ASSOCIATION**  
**Minutes of the 756<sup>th</sup> Meeting**  
**Held at Managan Center – Westlake, LA**  
TIME: 11:00AM



**DATE:** February 10<sup>th</sup> 2016

**LOCATION:** Managan Center - 1221 Sampson Street - Westlake, LA 70669

**ORDERED BY:** Sandi Miller, President –

**PLEDGE OF ALLEGIANCE:** Sandi Miller, President –

**INVOCATION BY:** Jerry Bell –

**INTRODUCTION OF GUEST:** Sandi Miller, President –

- Jim Waskom, GOSHEP New Director
- Victor M. Cano, CFPS, Assistant Fire Chief w/Refinery Terminal Fire Company (RTFC)
- Jessica Plummer, DCGS-EP

**HOST ENTITY:** Lonza Group, Ltd

***Power Point Presentation By:*** Michael Borel

**MUTUAL AID INCIDENTS:** Sandi Miller, President –

- Incident Report (21)
- Apparatus Usages (142)

**MEETING THE MEMBERS:** Sandi Miller, President –

**APPOINTED COMMITTEES:**

**BY LAWS:** Robin Martin, Chairman –

**COMMUNICATIONS:** Robin Martin, Chairman –

**DRILL:** Rob Daughdril, Chairman –

- February 29<sup>th</sup> 2016 – Multit-Event Exercise - Lake Area Wide Active Shooter
- April 16<sup>th</sup> & 17<sup>th</sup> 2016 – Vigilant Guard Exercise, which is being held at Calcasieu Point

**EMS:** Bill Wilkie, Chairman –

- (*see Drill Committee*)

**HAZMAT:** Chief Keith Murray, Chairman – *N/A*

**INSPECTION:** Daniel Gaspard, Chairman – *N/A*

**MARINE USCG:** – N/A

**NOMINATING:** Bill Wilkie, Chairman – N/A

**SAR:** Rob Daughdril –

- Discussed – Participation from the Search and Rescue Team during Mardi Gras Parade

**TRAINING:** Tammy Bellard, Sulphur F.D. & Ward 7 F.D. [Tbellard07@aol.com](mailto:Tbellard07@aol.com) (337) 527-2061 Chairman –

- Todd Parker – Discussed upcoming RDPC Training Logistics, AWR-147 Rail Car Incident Response, Sulphur, LA, June 28<sup>th</sup> 2016

**Power Point Presentation By:** Richard Browning w/Louisiana State Police

- JESTC – Joint Emergency Services Training Center (LSP HM Training Facility)
- BRAMAS – Baton Rouge Area Mutual Aid

**WEATHER UPDATE:** National Weather Service –

**(Meteorologist in charge)** - Andy Patrick and/or **(Meteorologist)** - Roger Erickson

- Discussed – Upcoming dry weather
- Discussed – Upcoming Hurricane Season


**Minutes:**
  
**STEERING COMMITTEE MEETING**  
*February 5<sup>th</sup> 2016*

|                                                             |          |                                                                    |          |                                                            |          |
|-------------------------------------------------------------|----------|--------------------------------------------------------------------|----------|------------------------------------------------------------|----------|
| <b>Immediate Past President</b> –<br>John Floyd             | <b>P</b> | <b>Louisiana State Police/Hazmat</b> –<br>Sean LaFleur             | <b>X</b> | <b>Honorable life Member -</b><br>Chief Lloyd Miller/OHSEP | <b>X</b> |
| <b>President</b> –<br>Chief, Sandi Miller - Iowa F.D.       | <b>P</b> | <b>Public Safety Agency</b> –<br>AJ Powell                         | <b>P</b> | <b>USCG</b> –                                              | <b>X</b> |
| <b>1<sup>st</sup> Vice President</b> –<br>Wayne Goke, SASOL | <b>P</b> | <b>Chennault F.D./Industrial Facility</b> -<br>Chief Joshua Arnold | <b>P</b> | <b>Guest</b> –<br>Rob Daughdril/OHSEP                      | <b>P</b> |
| <b>2<sup>nd</sup> Vice President</b> –<br>Andy Patrick, NWS | <b>P</b> | <b>OHSEP</b> –<br>Dick Gremillion, Director                        | <b>P</b> |                                                            |          |
| <b>Treasurer</b> –<br>Bill Wilkie                           | <b>P</b> | <b>E-911</b> –<br>Robin Martin/Richard McGuire                     | <b>X</b> |                                                            |          |
| <b>Secretary</b> –<br>Tonya Pousson                         | <b>P</b> | <b>Lake Charles F.D./Hazmat</b> –<br>Keith Murray                  | <b>X</b> |                                                            |          |
| <b>Fire Agency/Inspector</b> –<br>Daniel Gaspard/IVFD       | <b>P</b> | <b>Training/Sulphur F.D./Ward 7 F.D.</b> –<br>Tammy Bellard        | <b>P</b> |                                                            |          |
| <b>Law Enforcement/CPSO, Marine Division</b> –              | <b>X</b> | <b>Honorable life Member</b> –<br>Clyde Dennis                     | <b>X</b> |                                                            |          |

*P=Present X=Absent*

**Pledge of Allegiance:** Sandi Miller –

**Discussed – Approve Interstate All Battery Center (*Application for Associate Membership*):** Sandi Miller –

- Madam President asked for a motion to accept Interstate All Battery Center as an Associate Member
- Dick Gremillion – Made a motion
- John Floyd – 2<sup>nd</sup> the motion
- Motion Carries
- Will bring to the board members as a voting issue, Wednesday, February 10<sup>th</sup> 2016

**Discussed – 2016 Annual Crawfish Boil (*Beauregard Fire District No. 1*) Hosting, Wednesday, April 13<sup>th</sup> 2016:** Sandi Miller –

- Review blind estimate/quotes
- Rob spoke w/Chief Jay Williams on Monday, February 1<sup>st</sup> 2016
- Rob mentioned having the crawfish boil at Burton Coliseum
- Rob left message w/Emlly Pourche’ to see availability
- SWLA Steering Committee asked that all (3) estimate/quotes delivered sealed to Treasure, Bill Wilkie @ 2800 2<sup>nd</sup> Avenue Suite “B”, Lake Charles, LA 70601, two weeks prior to date of event listed above

**Discussed –ERAD Day Budget Proposal for September 2016:** Tammy Bellard –

- 2016 Estimated Budget Proposal - **\$5,639.00**
- Proposed budget has been accepted by the Steering Committee, being reviewed for discussion

**Discussed – The Southwest Louisiana Mutual Aid Search & Rescue Team:** Rob Daughdril –

- 2016 Estimated Budget Request - **\$3,375.00**
- Proposed budget has been accepted by the Steering Committee, being reviewed for discussion

**Discuss – The Scott Firefighter Combat Challenge:** Sandi Miller –

- Regular competition are being held on April 29-30, 2016
- Cheri Ardoin is asking for sponsorship/donations
- At this time, the Committee feels that due to budget restraints, no donations/sponsorship at this time

**Discussed – National Crib for Kids Safe Sleep:** Sandi Miller –

- At this time, the Committee feels that due to budget restraints, no donations/sponsorship at this time

**Discussed – Dwayne Thevis, Iberia Parish Fire District No. 1:** Sandi Miller –

- Would like to give a brief introduction of himself and ask the members of the SWLA Mutual Aid Association for their support in electing him to the position of secretary
- SWLA Steering Committee approved introduction as guest to board members, Wednesday, February 10<sup>th</sup> 2016
- Will reschedule due to other arrangements

**Discussed – Southwest Louisiana 9/11 Memorial Stairclimb:** Sandi Miller –

*Madam President would like to combine w/ERAD Day*

- **DATE:** Saturday, September 10<sup>th</sup> 2016
- **TIME:** 9AM – 2PM
- **LOCATION:** Capital One Tower
- **ADDRESS:** 1 Lakeshore Drive, Lake Charles, LA

**Discussed – JESTC & BRAMAS:** Sandi Miller –

- JESTC – Joint Emergency Services Training Center (LSP HM Training Facility)
- BRAMAS – Baton Rouge Area Mutual Aid
- Richard Browning w/Louisiana State Police, would like to present a short power point presentation for this upcoming Training, @ the next SWLA Mutual Aid Association Meeting, Wednesday, February 10<sup>th</sup> 2016
- SWLA Steering Committee approved and will be presented under training, Wednesday, February 10<sup>th</sup> 2016

**Discussed – Payment Process for Inspector Fees:** Wayne Goke –

- The SWLA Steering Committee has set guidelines for Inspector’s submittals
- Inspector will submit his and/or hers work performance report once (1) a month for payment process

**Discussed – GOHSEP New Director, Jim Waskom:** Dick Gremillion –

- SWLA Steering Committee approved introduction as guest to board members, Wednesday, February 10<sup>th</sup> 2016

**Adjourned:** Sandi Miller –

- Madam President asked for a motion to adjourn
- Bill Wilkie – made a motion
- Wayne Goke – 2<sup>nd</sup> the motion
- 3:20PM

**TREASURERS REPORT:** The account balance ending as of January 29<sup>th</sup> 2016 – **\$57,588.54**

**OLD BUSINESS:** Sandi Miller, President – *N/A*

**NEW BUSINESS:** Sandi Miller, President –

*Discussed - The 2016 Annual Crawfish Boil (Beauregard Fire District No. 1) Hosting, Wednesday, April 13<sup>th</sup> 2016*

- Three (3) estimate/quotes delivered sealed and submitted to *Treasure, Bill Wilkie, @ 2800 2<sup>nd</sup> Avenue Suite “B”, Lake Charles, LA 70601, two weeks prior to date of event listed above*

*Discussed - The Scott Firefighter Combat Challenge*

- Cheri Ardoin – Asking for any donations/sponsorship to the board members
- Competitions are being held during Contraband Days on April 29-30, 2016
- Lake Charles Civic Center
- *(See Attachment)*

*Mike Parent w/DHH*

- Discussed - Upcoming flu season and asking everyone to get your flu shots
- Discussed -

**VOTING ISSUES:** Sandi Miller, President –

*Interstate All Battery Center for Associate Membership*

- Madam President asked for a motion to except membership
- Jerry Bell – Made a Motion
- Todd Parker – 2<sup>nd</sup> the Motion
- Motion Carries

**NEXT MEETING HOST:** Axiall/South

**DATE:** Wednesday, March 9<sup>th</sup> 2016

**TIME:** 11:00AM

**LOCATION:** Managan Center - 1221 Sampson Street - Westlake, LA 70669

**ADJOURN:**

- Motion to adjourn – 11:50AM
- 2<sup>nd</sup> the motion – Jerry Bell
- Meeting adjourned – Todd Parker

**THE NEXT STEERING COMMITTEE MEETING WILL BE HELD**

**Thursday, March 3<sup>rd</sup> 2016  
2:00PM @ 901 Lakeshore Drive, 2<sup>nd</sup> Floor  
Lake Charles, LA 70601**